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ఆంధ్ర ప్రదేశ్ రాజ పత్రము
RULES SUPPLEMENT TO PART - I
EXTRAORDINARY
OF
THE ANDHRA PRADESH GAZETTE
PUBLISHED BY AUTHORITY

No. 8] HYDERABAD, SATURDAY, JANUARY 31, 2009.

NOTIFICATIONS BY GOVERNMENT

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**MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT
DEPARTMENT**

(L₁)

THE ANDHRA PRADESH METROPOLITAN PLANNING COMMITTEE
(ELECTION OF MEMBERS) RULES.

*[G.O.Ms.No. 48, Municipal Administration and Urban Development (I 1),
22nd January, 2009.]*

In exercise of the powers conferred under sub-section (1) of section 17 read with sub-section (1) of Section 4 and Section 8 of the Andhra Pradesh Metropolitan Planning Committee Act. 2007 Andhra Pradesh (Act.No.32 of 2007), the Government of Andhra Pradesh hereby make the following rules relating to the election of members of the Metropolitan Planning Committee.

[1]

G. 1229/1.

RULES

1. **Short title:** These rules may be called the Andhra Pradesh Metropolitan Planning Committee (Election of Members) Rules, 2008.
2. **Definitions:** In these rules, unless the context otherwise requires:-
 - (a) ‘Act’ means the Andhra Pradesh Metropolitan Planning Committee Act, 2007;
 - (b) “Backward Classes” means any socially and educationally backward classes of citizens recognized by the Government for the purpose of clause (4) of Article 15 of the Constitution of India;
 - (c) “Casual Vacancy” and “Casual election” in relation to the Metropolitan Planning Committee means, the vacancy arose in the office of the member of the Metropolitan Planning Committee due to resignation or death or otherwise of the member and the election held to fill up such vacancy respectively;
 - (d) “Committee” means the Metropolitan Planning Committee constituted by the Government under section 3 of the Act;
 - (e) “Election Officer” means the Collector and District Magistrate of the District concerned;
 - (f) “Government” means the Government of Andhra Pradesh;
 - (g) “Rural Constituency” means which consists of the members elected from the Panchayats in the Metropolitan Area;
 - (h) “Section” means the section of the Act;
 - (i) “Secretary¹” means the Secretary appointed by the Government to the committee under section 14;
 - (j) “Urban Constituency” means which consist of the elected members of Municipal Corporation, Municipality and Nagara Panchayat in the Metropolitan Committee Area;

(k) “Voter(s)” means the person(s) whose name(s) is/are included in the voters list finally published under sub-rule (2) of the rule 4 of these rules,

(l) “Words” and “Expressions” used but not defined in these rules shall have the same meaning assigned to them in the Act;

3. Electoral College: (1) The electoral college for the purpose of election of members of the Metropolitan Planning Committees shall consist of two separate constituencies i.e.. (i) the urban constituency, and (ii) the rural constituency.

(2). The urban constituency shall consist of the elected members of the Municipal Corporation (s), Municipalities and Nagar Panchayats in the Metropolitan Area.

(3). The rural constituency shall consist of the members elected to the Panchayats in the Metropolitan Area.

4. Preparation and publication of voters list: (1) The Election Officer shall prepare in Form-I, separately for urban and rural constituency, the draft voters list, which shall consist of the names of all elected members of the Municipal Corporations, Municipalities and Nagar Panchayats in the Metropolitan Area and all the elected members of the Panchayats in the Metropolitan Area and publish it according to the programme of election to be issued by the Government, on the notice boards of the Municipal Corporations, Municipalities and Nagar Panchayats in the Metropolitan Area and of the Panchayats concerned calling for objections, if any, to be filed within ten days, to any of the entries made or omitted in the draft voters list.

(2) The Election Officer shall, after making appropriate changes in the said list, either with reference to the objections received within the stipulated time or suo-motu and publish the final voters list in Form-I, according to the programme of election to be issued by the Government, on the notice boards of the Municipal Corporation, Municipalities and Nagar Panchayats in the Metropolitan Area and of the Panchayats concerned.

(3) The final voters list published under sub-rule (2) shall be in force till a new voters list is prepared and published.

(4) The process of preparation and publication of draft and final voters lists shall be undertaken by the Election Officer

(i) Whenever ordinary / general / casual elections are held to the Municipal Corporations or Municipalities or Nagar Panchayats or the Panchayats;

(ii) before filling any casual vacancy in any of the seats of members of the Metropolitan Planning Committee.

(5) The executive authorities of the Municipal Corporation, Municipalities and Nagar Panchayats in the Metropolitan Area shall inform in writing in the format prescribed under rule 7 the names and other particulars to the Election Officer of the elected members of their institutions immediately after the declaration of results of each ordinary / general / casual election or whenever required by the Election Officer.

5. Entitlement to multiple votes: Every person whose name is included in the voters list finally published under sub-rule (2) of rule 4, shall be entitled to vote at the election of the members of the Metropolitan Planning Committee either from the urban constituency or from the rural constituency and he / she shall have as many votes as there are members to be elected from each of the reserved and unreserved categories in the constituency to which he/she belongs, but in the case of an election held to fill one or more casual vacancy (ies) in the seat(s) of member(s) of the Metropolitan Planning Committee every voter shall have as many votes as there are vacancies to be filled either from the urban constituency or from the rural constituency, as the case may be. Every voter shall not give more than one vote to any candidate at an election irrespective of the number of seats to be filled up.

6. Programme of Election: The Government shall issue the programme of election for ordinary and casual elections to the Metropolitan Planning Committee including the preparation and publication of draft and final voters list fixing dates for different stages.

7. Publication of election notice: According to the programme of election issued by the Government, the Election Officer shall publish or cause to be published a Election notice in Form-II on the notice boards of the

Municipal Corporation, Municipalities and Nagar Panchayats in the Metropolitan Area and of the Panchayats concerned calling upon the voters whose names find place in the voters list finally published under sub-rule (2) of rule 4 to elect the members of the Metropolitan Planning Committee.

8. Contents of election notice

The election notice shall state:-

(a) the number of members to be elected (including the details of reservation made category-wise) from the urban constituency and the rural constituency;

(b) the place, time and the last date, which shall not be less than ten days from the date of publication of the notice for filing nominations;

(c) the date of scrutiny of nominations and publication of the list of valid nominations, whether it is a working day or public holiday;

(d) last day for withdrawal of nominations and the date for publication of the list of contesting candidates, which shall be the third day after the date of scrutiny of nominations, whether it is a working day or public holiday.

(e) The date, which shall not be less than three clear days from the date of publication of the list of contesting candidates on which and the hours during which, poll shall, if necessary, be taken and the date and time for counting of votes and declaration of result of the poll.

9. Filling of nominations: (1) On or before the date and time fixed under clause (b) of rule 8, each candidate shall, either in person or by his proposer, deliver to the Election Officer a nomination paper completed in Form-III and signed by the candidate and by the proposer, who shall be a voter of the constituency concerned.

(2) The same voter may propose, as many candidates as there are seats to be filled from each of the reserved and unreserved categories in the constituency, but each candidate shall be nominated by a separate nomination paper.

(3) If any voter has proposed larger number of candidates than the seats to be filled, in any of the reserved and unreserved categories, only such of the nominations, which have been first received upto the number of seats to be filled in that particular category shall be deemed to have been accepted.

(4) The Election Officer shall on receiving a nomination paper, enter its serial number, the date on which and the hour at which it has been received by him, and shall verify the name and number of the candidate and his proposer in the voters list.

(5) No nominations shall be received after the date and time fixed for the purpose under clause (b) of rule 8.

10. Publication of list of nominations: As soon as may be after the time fixed for filing of nominations, the Election Officer shall publish in Form IV a list of nominations received with a notice that the nomination papers will be scrutinized on the date fixed at the place and hour specified in the notice under clause (c) of rule 8.

11. Scrutiny of nominations: (1) On the date fixed for the scrutiny of nominations, the candidates may attend at such time and place as the Election Officer may appoint and the Election Officer shall give them all reasonable facilities for examining the nomination papers of all candidates.

(2) The Election Officer shall then examine the nomination papers and shall decide all the objections which may be made at the time of scrutiny of any nominations and may, either on such objection or on his own motion after such summary enquiry, if any, as he deem necessary reject any nomination duly recording the reasons for such rejection, which shall be supplied for free of cost to the nominee whose nomination is rejected.

(3) On the same day immediately after the scrutiny of the nomination papers, the Election Officer shall prepare a list of valid nominations in Form -V constituency wise, and publish it on the notice board of the Municipal Corporation (s) Municipalities and Nagar Panchayats and Panchayats concerned.

12. Withdrawal of Nomination:- Any candidate may withdraw his nomination by notice in writing in Form- VI signed by him and delivered by him in person or by his proposer to the Election Officer before the date fixed

under clause (d) of rule 11 and on receipt of such notice the Election Officer shall note thereon the date and the time at which, it was delivered to him and by whom it was delivered.

13. Death of candidate before poll:- If a candidate, whose nomination has been found valid on scrutiny under rule 11 and who has not withdrawn his candidature under rule 12 dies and a report of his death is received before the publication of the list of contesting candidates under rule 14 or if a contesting candidate dies and a report of his death is received before the commencement of the poll, the election officer shall upon being satisfied of the fact of the death of the candidate, by order, countermand the poll in respect of one seat and report the matter to the State Government and all proceedings with reference to election of one seat shall be commenced anew in all respects as if for a new election

Provided that no further nomination shall be necessary in case of a candidate who was a contesting candidate at the time of countermanding of the poll.

14. Publication of list of contesting candidates:- Immediately after the expiry of the period within which candidates may withdraw under rule 12, the Election Officer shall prepare a list of contesting candidates in Telugu alphabetical order i.e., candidates whose nominations are in order and who have not withdrawn their candidature and publish it in Form VII on the notice Board of the Municipal Corporation(s), Municipalities, Nagar Panchayats and Panchayats concerned.

15. Appointment of Election Agent and Revocation of such appointment:-

(1) If a candidate desires to appoint an election agent, such appointment may be made in Form- VIII after the last date of withdrawal and at any time before the election.

(2) Any person, who is eligible to subscribe as proposer, may be appointed as election agent.

(3) The appointment of the election agent may be revoked by the candidate at any time by declaration in writing in a plain paper signed by him and lodged with the Election Officer and such revocation shall take

effect from the date on which it was lodged. In the event of such revocation or in the event of the election agent dying before or during the period of election, the candidate may appoint a new election agent in accordance with the provision of sub-rule (1).

16. Election:- (1) If the number of contesting candidates is equal to or less than the number of seats to be filled, the Election Officer shall declare all such candidates to be duly elected.

(2) If the number of contesting candidates exceeds the number of seats to be filled, poll shall be taken by secret ballot.

17. Form of the Ballot Paper:- (1) Every ballot paper to be used at an election shall have a counterfoil attached thereto and the said ballot paper and the counterfoil shall be- in Form IX.

(2) The ballot paper shall contain the names of the candidates in the same order in which they appear in the list of contesting candidates.

(3) If two or more candidates bear the same name, they shall be distinguished by the addition of their occupation or residence or in some other manner

(4) The ballot paper shall be serially numbered and the counterfoil thereof shall have on their faces the same serial Nos. as those contained on the faces of the ballot paper

18. Ballot Box:- (1) Every ballot box shall be of such design as may be decided by the Election Officer

(2) Separate ballot boxes shall be used for election to urban constituency and rural constituency

19. Appointment of presiding officer and polling officer : (1) The Election Officer shall appoint a presiding officer for each polling station and as many polling officers as may be necessary for the purpose of conducting election of members to the Metropolitan Planning Committee

(2) Subject to the control and supervision of Election Officer, the presiding officer and the polling officers shall perform such functions and shall discharge such duties as are laid down herein after in these views

20. Arrangements at polling station: (1) There shall be displayed prominently outside the polling station:-

- (a) the number of members to be elected; and
- (b) an indication of eligible voters i.e. elected members of Municipal Corporations, Municipalities, NagarPanchayats and Panchayats,
- (c) a copy of the list of contesting candidates

(2) The Election Officer shall provide for each polling station:-

- (a) as many ballot boxes as may be necessary;
- (b) one or more voting compartments;
- (c) sufficient number of ballot papers; and a list of voters; and
- (d) other accessories and equipment as may be necessary for conducting a poll.

21. Preservation of order at polling station: (1) The presiding officer shall not allow any unauthorized person to enter into the polling station; besides the voters only the candidates, their election agents and public servants on duty in connection with election shall be admitted to the polling station at any time

(2) The presiding officer shall also regulate movement of voters for peaceful conduct of poll.

(3) The presiding officer shall, immediately before the poll, demonstrate to all persons present at the polling station that the ballot box is empty and then close, seal and secure the ballot box and keep it in view of all persons present in the polling station

22. Issue of ballot papers to voters:-(1) Every ballot paper before it is issued to a voter and the counterfoil attached thereto shall be stamped on the back with such distinguishing mark as the Election Officer may direct, and every ballot paper, before it is issued shall be signed in full on its back by the presiding officer.

(2) At the time of issuing a ballot paper to a voter, the presiding officer shall-

- (a) record on its counterfoil the electoral roll number of the voter as entered in the voters list;
- (b) obtain the signature or thumb impression of the voter on the said counterfoil; and
- (c) mark the name of the voter in the voters list to indicate that a ballot paper has been issued to him, without however, recording therein serial number of the ballot paper issued to the voter:

Provided that no ballot paper shall be delivered to a voter unless he has put his signature or thumb impression on the counterfoil of that ballot paper

23. Voting procedure: - (1) The voter, on receiving the ballot paper shall forthwith;

- (a) proceed to one of the voting compartments;
- (b) there make a mark on the ballot paper with the instrument supplied for the purpose on or near the names of the candidates for whom he intends to vote;
- (c) fold the ballot paper so as to conceal his vote;
- (d) insert the folded ballot paper into the ballot box; and
- (e) quit the polling station

(2) If owing to blindness or other physical infirmity, a voter is unable to read the names of the candidates on the ballot paper or to make a mark thereon without assistance, the presiding officer shall permit the voter to take with him a companion of not less than 18 years of age to the voting compartment for recording the vote on the ballot paper on his behalf and in accordance with his wishes, and, if necessary, for folding the ballot paper so as to conceal the vote and inserting it into the ballot box.

24. Spoilt and returned ballot papers: - (1) The voter who has inadvertently dealt with a ballot paper in such manner that it cannot be conveniently used as a ballot paper may, on returning it to the presiding officer and on satisfying him of the inadvertence be given another ballot paper, and the ballot paper so returned and the counterfoil of such ballot paper shall be marked "spoilt: cancelled" by the presiding officer. If a voter

after obtaining a ballot paper decides not to use it, he shall return the same to the presiding officer and the same shall be marked as “Returned: cancelled” by the presiding officer.

25. Adjournment of poll: (1) In case of any situation beyond control when the poll cannot be continued, the presiding officer or the election officer may announce an adjournment of the poll to a date to be fixed later and where the poll is so adjourned by the presiding officer, an intimation shall be given to the election officer immediately. The presiding officer shall also seal the ballot box and other packets and deposit them with election officer for safe custody.

(2) The election officer shall announce the date on which the poll shall commence at the same polling station

(3) On the day of recommencement of the poll, the presiding officer shall open the seal of ballot box and packets in the presence of the candidates and election agents present and proceed in the same manner as laid down in rules 22 and 23.

Provided that the voters who have already voted at the poll so adjourned shall not be allowed to vote again

26. Fresh poll: (1) If, at any election: -

(a) any ballot box used at polling station or any other document is unlawfully taken out of the custody of presiding officer or is accidentally or intentionally destroyed or lost or is damaged or tampered with, to such an extent, that the result of the poll cannot be ascertained or

(b) if any such error or irregularity in procedure is likely to vitiate the poll is committed at a polling station

The presiding officer shall report the matter to the Election Officer

(2) Thereupon election officer on being satisfied of the report of the presiding officer may declare the poll at that polling station to be void

(3) When a poll is declared to be void, the election officer may fix another day for fresh election in accordance with rules.

27. Closing of poll: - The presiding officer shall close a polling Station at the hour fixed in that behalf and shall not thereafter admit any voter into the polling Station.

28. Filling of form and sealing of ballot box and papers: (1) As soon as may be after the close of poll, the presiding officer shall prepare a ballot paper account in Form X.

(2) A copy of ballot paper account may be handed over to the candidate or election agent on demand.

(3) The presiding officer shall then seal :

- (a) Polled ballot box,
- (b) Packet of counterfoils of used ballot papers,
- (c) Packet of unused ballot papers,
- (d) Packet of cancelled ballot papers,
- (e) Packet of list of voters, and
- (f) Packet of other records and materials.

(4) Any election agent may if he so desires, affix the seal on all or any of the packets sealed by the presiding officer

Provided that such sealing shall not be necessary if the counting is taken up immediately after the close of poll.

(5) In case the counting is not taken up immediately after the close of poll the presiding officer shall then deposit polled ballot box or boxes and other sealed packets with the election officer for safe custody.

29. Counting of votes:- (1) On the day and time and at the place fixed under clause (e) of rule 8 and in the presence of candidates present, the Election Officer shall open the ballot box and count the number of ballot papers taken out therefrom.

(2) The Election Officer shall reject a ballot paper;

- (a) if it bears any mark or writing by which the voter can be identified: or

- (b) if no vote is recorded thereon; or
- (c) If votes are given in favour of candidates more than the seats to be filled in any of the reserved and unreserved categories of the constituency concerned;
- (d) if the mark indicating the vote thereon is placed in such a manner as to make it doubtful to which candidate the vote has been given; or
- (e) If it is spurious ballot paper; or
- (f) if it does not bear the signature of the Presiding Officer

Provided that a ballot paper shall not be rejected merely on the ground that the mark indicating the vote is indistinct or made more than once, if the intention that the vote shall be for a particular candidate clearly appears from the way the paper is marked

EXPLANATION: For the purpose of sub-rule (2), the Election Officer shall consider separately the seats reserved for each of the categories of SCs /STs/ BCs/ Women and unreserved seats and reject all the votes given by a voter to a particular category, if the votes are more than the number of seats to be filled from that category. Further, the Election Officer shall not reject the votes given by the same voter in other categories, which are equal to or less than the number of seats to be filled from the other categories.

(3) Before rejecting any ballot paper under sub-rule (2) the Election officer shall allow each contesting candidate present a reasonable opportunity to inspect the ballot paper but shall not allow him to handle it or any other ballot paper

(4) The Election officer shall endorse on every ballot paper which he rejects the word “Rejected” and the grounds of rejection in abbreviated form either in his own hand or by means of a rubber stamp and shall initial such endorsement.

30. Announcement of the result of counting: - (d) After completion of the counting, the Election officer shall record in Form-XI the total number of votes polled by each candidate category wise i.e. seats reserved for

Scheduled Castes/Scheduled Tribes / Backward Classes/ Women and for unreserved seats, and announce the same.

31. Re-counting of Votes: (1) After such announcement has been made, as mentioned in rule 30, the contesting candidate may apply in writing to the Election Officer to re-count the votes either wholly or in part stating the grounds on which the demand for re-count is made. On such an application being made, the Election officer shall decide the matter and may allow the application in whole or in part or may reject it in toto if it appears to him to be frivolous or unreasonable

(2) When a recount of votes is made under sub-rule (1), the Election Officer shall amend the statement referred to in rule 30 to the extent necessary after such recount and announce the amendment so made by him.

32. Declaration of results: - (1) After completion of the counting or recounting of votes, as the case may be, under rules 30 and 31 the Election Officer shall declare in Form XII, such number of candidates equal to the number of seats in each category i.e. for the seats reserved for SCs/STs/BCs/ Women and for the unreserved seats in the concerned constituency who have secured the highest number of votes in the descending order, to be duly elected. Form - XII shall be signed by the Election Officer.

(2) The Election Officer shall send copies of Form XII to Principal Secretary to Government, MA & UD Department, executive authorities of the Municipal Corporation(s), Municipalities and Nagar Panchayats and Panchayats concerned in the Metropolitan Area apart from handing over a signed copy thereof to each of the member declared elected, the receipt of which shall be acknowledged by such member.

33. Certificate of election: (1) The election officer shall grant a certificate of election in Form-XIII to a candidate declared under sub-rule (1) of rule 32 and obtain from the candidate an acknowledgement of it and receipt duly signed by him and send the acknowledgement to the Metropolitan Planning Committee

34. Procedure at election when equality of votes exists:- In the election when an equality of votes is found between any two or more candidates and the addition of one vote will entitle any of the candidates

to be declared elected, the Election Officer shall, after intimation to the candidates, forthwith decide between those candidates, by lot, in such manner as he may determine and proceed as if the candidate on whom the lot falls had received an additional vote.

35. Casual Vacancies: The provisions for the election of members of Metropolitan Planning Committee shall mutatis mutandis be applicable for the purpose of filling up of casual vacancies in the office of members of the committee.

36. Custody and Destruction of Voting Papers: (1) The Election Officer shall keep in safe custody all papers relating to the elections.

(2) On the expiry of three months from the date of publication of the names of the elected members of the Metropolitan Planning Committee or one month after the disposal of election petition or appeal if any, whichever is later, all the papers relating to the election shall be destroyed.

37. Term of Office of the Members:- (1) The members of the Metropolitan Planning Committee elected under these rules shall hold office till they cease to be members of Panchayats or Municipal Corporations, Municipalities or Nagar Panchayats, as the case may be.

ANNEXURE

FORM – I
(See rule: 4)

DRAFT / FINAL VOTERS LIST

Election to Metropolitan Planning Committee

Name of the constituency:

Sl. No.	Name of the voter, sex (Caste, if he/she belongs to SCs/STs/BCs)	Basic office held i.e., Member, Municipal Corporation / Municipality / Nagar Panchayat / Panchayat	Name of the Institution i.e. Municipal Corporation / Municipality / Nagar Panchayat / Panchayat
1	2	3	4

Place:

Signature of the Election
Officer (Name & Designation)

Date:

- 1) Date of Publication of Election notice:
- 2) Dates on which nominations can be filed From -- --- 2008
before the Election Officer: To --- --- 2008
(Both days inclusive
from 11.00 a.m. to 3.00 p.m.)
- 3) Place at which nominations can be filed: Office of the Metropolitan
Planning Committee at
- 4) Date of publication of the list of nominations received:
- 5) Date on which and the time during which the
Nominations will be taken up for scrutiny by the Election Officer.
- 6) Date of publication of the list of valid nominations.
- 7) Date on which nominations can be withdrawn:
- 8) Date of publication of the list of contesting candidates:
- 9) Date and time of poll
- 10) Place of poll
- 11) Counting of votes Office of the Metropolitan
Planning Committee at.....
- 12) Declaration of result of poll

Signature of Election Officer

G. 1229/2.

F O R M – III
(See rule: 9)
NOMINATION PAPER

Election to Metropolitan Planning Committee

1. Name of the Constituency:
(General seat / Reserved seat
if reserved seat, is it reserved for the
members of Scheduled Castes or
Scheduled Tribes or Backward Class or
Women?)
2. Full Name of the candidate.
3. Number of candidate in the voter list.
4. Caste (To be indicated only in the case of
the candidates contesting for reserved seats,
together with the serial number of the caste
(to which /he /she belongs) in the list of
Scheduled Castes, Scheduled Tribes or
Backward Classes)
5. Father's / Husband Name
6. Age
7. Sex
8. Occupation and address
9. Full Name of proposer
10. Number of proposer in the voters list
11. Signature of the proposer.

CANDIDATES DECLARATION

I declare that I am willing to stand for the election.

Dated 2008

Signature of Candidate

Additional declaration by the candidate contesting the reserved seat

I (name of the candidate) contesting the seat reserved for
Schedule Castes / Schedule Tribes / Backward Classes hereby declare that I belong
to caste, which is included under serial number in the list of Schedule
Castes / Schedule Tribes / Backward Classes and I file herewith the certificate of
caste granted under the A.P. (Schedule Castes / Schedule Tribes / Backward
Classes) Regulation of issue of Community Certificates Act, 1993 in proof of my
caste.

Dated 2008

Signature of the Candidate

Certificate of delivery by Election Officer

Serial No.

This nomination paper was delivered to me by Sri at
..... (time) Date.

Signature of the Election Officer

Instruction: Nomination papers which are presented to the Election Officer after the expiry of the appointed date and time shall not be received.

FORM -V
[See rule 11(3)]

LIST OF VALIDILY NOMINATED CANDIDATES
Election to Metropolitan Planning Committee

Name of Constituency

Sl. No	Name of Candidate	Sex	Address	Remarks
--------	-------------------	-----	---------	---------

For the (number) of seats reserved for S.Cs.

01.
02.
03.
04.

For the (number) of seats reserved for S.Ts.

01.
02.
03.
04.

For the (number) of seats reserved for B.Cs.

01.
02.
03.
04.

For the (number) of seats reserved for Women

01.
02.
03.
04.

For the (number) of unreserved seats.

01.
02.
03.
04.

NOTE: The poll shall be taken, if necessary, on 2008 between And at the polling station (s) already notified.

Dated 2008

Signature of the Election Officer

FORM -VI

[See rule 12]

NOTICE OF WITHDRAWAL OF CANDIDATURE

Election to Metropolitan Planning Committee

The Election Officer,

I, a candidate validly nominated at the
above election do hereby give notice that I withdraw my candidature.

Place.....

Date.....

Signature of validly nominated candidate

This notice was delivered to me at my office at
(hour) the (date) by name the
.....

Date.....

Election Officer

Receipt for Notice of Withdrawal
(To be handed over to the person delivering the notice)

The notice of withdrawal of candidature by a
validly nominated candidate at the election to the Metropolitan Planning Committee
was delivered to me by the at my office at
(hour) on (date).

Election Officer

FORM -VII
[See rule 14]
LIST OF CONTESTING CANDIDATES
Election to.....Metropolitan Planning Committee

Name of Constituency.....

Sl. No	Name of Candidate	Sex	Address	Remarks
--------	-------------------	-----	---------	---------

For the _____ (number) of seats reserved for S.C.s.

01.				
02.				
03.				
04.				

For the _____ (number) of seats reserved for S.T.s.

01.				
02.				
03.				
04.				

For the _____ (number) of seats reserved for B.C.s.

01.				
02.				
03.				
04.				

For the _____ (number) of seats reserved for Women

01.				
02.				
03.				
04.				

For the _____ (number) of unreserved seats.

01.				
02.				
03.				
04.				

NOTE: The poll shall be taken, if necessary, on 2008 between.....
 and at the polling station (s) already notified.

Dated _____ 2008

Signature of the Election Officer

FROM VIII

[See rule 15]

Appointment of Election Agent

Election to the _____ Metropolitan Planning Committee

To
The Election Officer

I _____ an elected member of the Municipality /
Panchayat, a candidate at the above election do hereby appoint
_____ a voter of Metropolitan Planning Committee as my
election agent from this day at the above election.

Place.....

Date.....

Signature of candidate

I accept the above appointment.

Place.....

Date.....

Signature of Election agent

Approved

Signature and Seal of the Election Officer

**Form IX
(See rule 17)
BALLOT PAPER**

Election to Metropolitan Planning
Committee

Name of constituency.....

Counter foil Ballot paper No.	Serial Number in Voters list	Voters signature or thumb impression
---------------------------------------	---------------------------------	-----------------------------------------

**Form IX
(See rule 17)
BALLOT PAPER**

Election to Metropolitan Planning
Committee

Sl. No.	Foil Ballot paper No. Candidates Name	Voters mark
For the _____	(number) of seats reserved for S.C.s	
01.		
02.		
03.		
04.		
For the _____	(number) of seats reserved for S.T.s	
01.		
02.		
03.		
04.		
For the _____	(number) of seats reserved for B.C.s	
01.		
02.		
03.		
04.		
For the _____	(number) of seats reserved for Women	
01.		
02.		
03.		
04.		
For the _____	(number) of unreserved seats	
01.		
02.		
03.		
04.		

Please read this carefully before recording your vote (s).

1. The number of seats reserved for S.C.s is for S.T.s is for B.C.s is and for Women is and the number of unreserved seats is
2. You have as many votes as there are seats to be filled in each category i.e. for the seats reserved for S.C.s / S.T.s / B.C.s / Women and for unreserved seats
3. You are entitled to give one vote to one candidate in each of the reserved and unreserved categories.
4. Each vote is to be shown by cross mark "X"

Form – X
[see rule 28]
Ballot Paper Account

Election to the _____ Metropolitan Planning
Committee

Name of the constituency: _____

	Serial Nos		Total No.
	From	To	
1. Ballot papers received			
2. Ballot papers unused(i.e. not issued to voters)			
*3. Ballot papers used at polling station(1-2=3)			
*4. Ballot papers used at the polling station but not inserted into the ballot box, on being cancelled			
*5. Ballot papers to be found in the ballot box(3-4=5)			
*(serial numbers need not be given)			

Signature of the Presiding Officer

Place:
Date:

FORM – XI
[See rule 30]
Final Result Sheet

Election to of Metropolitan Planning Committee

Number of valid votes polled by the contesting candidates to Metropolitan Planning Committee at the election held on 2008
 (to be arranged in the descending order, category wise)

Name of the constituency

Sl No	Name of Candidate	Number of votes polled	Valid	Remarks
-------	-------------------	------------------------	-------	---------

For the (number) of seats reserved for S.C.s.

01.				
02.				
03.				
04.				

For the (number) of seats reserved for S.T.s.

01.				
02.				
03.				
04.				

For the (number) of seats reserved for B.C.s.

01.				
02.				
03.				
04.				

For the (number) of seats reserved for Women

01.				
02.				
03.				
04.				

For the (number) of unreserved seats.

01.				
02.				
03.				
04.				

Place:

Signature of the Election Officer

Dated :

Seal

Note: Total number of voters in the urban / rural constituency
 Total number of voters who cast their votes at the election

Form- XII
[See rule 32]
DECLARATION OF RESULTS

Election to Metropolitan Planning
 Committee

I, the Election Officer, hereby declare that the persons whose names are shown in the table below are elected as members of the Metropolitan Planning Committee

TABLE

Name of the constituency.....

Sl No	Name of Candidate	General Reserved	Remarks
-------	-------------------	------------------	---------

For the (number) of seats reserved for S.C.s.

01.
02.
03.
04.

For the (number) of seats reserved for S.T.s.

01.
02.
03.
04.

For the (number) of seats reserved for B.C.s.

01.
02.
03.
04.

For the (number) of seats reserved for Women

01.
02.
03.
04.

For the (number) of unreserved seats.

01.
02.
03.
04.

Place:
Dated:

Signature of Election Officer
 Seal:

FORM-XIII

[See rule 33]

Certificate of Election

I, Election Officer for the _____ Urban / Rural
Constituency of _____ Metropolitan Planning
Committee hereby certify that I have on the _____ day of
_____, 200_____, declared Shri. _____ to have
been duly elected by the said constituency in the Election conducted to be a member
of _____ Metropolitan Planning Committee and that in token thereof I
have granted to him this certificate of election.

Place.....

Date.....

Election Officer
Metropolitan Planning Committee

Seal

Dr. C. V. S. K. SARMA,
Principal Secretary to Government.